

NEVADA PTA BOARD OF MANAGERS NOMINATION FORM

The Nevada PTA Nominating Committee is seeking interested and qualified individuals to serve on the Board of Managers for the two-year term beginning in March 2019. Elections will be held at the Nevada PTA Convention on February 23, for the offices of: president-elect, vice president for leadership, vice president for advocacy, vice president for membership, vice president for resource development, vice president for programs, secretary and treasurer.

In accordance with Nevada PTA Bylaws, the following provisions shall govern the eligibility of individuals to be officers of the Nevada PTA: a. Each officer shall be a member of a local PTA chartered by the Nevada PTA. b. An officer shall not be eligible to serve (2) two consecutive terms in the same office. c. A person who has served in an office for more than one half of a full term shall be deemed to have served a full term in such office. d. Only a person who has served at least one (1) year within the last six (6) years on the Board of Managers of Nevada PTA shall be eligible to hold the office of president-elect. e. A member shall not hold more than one voting position either elected or appointed at the same time on the Board of Managers of Nevada PTA.

Yes, I am interested in serving on the Nevada PTA Board of Managers for the 2019-2021 term.

I am currently a member of _____ PTA/PTSA.

Name: _____ Phone: _____

E-mail: _____

Address: _____ City/ZIP: _____

Check the position(s) you are interested in. If you are flexible about officer positions, you may rank the positions you are willing to fill by placing a #1, #2, and #3 by the position title.

- President-Elect VP of Leadership VP of Advocacy VP of Membership
 VP of Resource Development VP of Programs Secretary Treasurer

Previous experience: (attach separate sheet if necessary) _____

Why are you interested in serving on the Nevada PTA Board of Managers? (attach separate sheet if necessary)

Please return the form to Nevada PTA by December 1, 2018:

Email: office@nevadapta.org

Mail: Nevada PTA

4028 La Madre Way, No Las Vegas NV 89031

The slate of nominees will be sent to unit presidents 60 days before the start of convention. Additional nominees may run from the floor but shall notify the state president in writing thirty (30) days prior to the first day of the state convention of their intent to run.

Overview of Officers Duties

(a full description of duties is in the Nevada PTA Bylaws and Policies & Procedures)

President-elect: To train to hold the office of president of Nevada PTA; assume the duties of the president his/her absence; assume any duties the president requests that do not conflict with the bylaws or policies and procedures; coordinate with the president Nevada PTA's annual and long-range planning processes; serve as an advisor to all vice presidents, region directors, and committee chairs; succeed to the president position.

Leadership Vice President: To oversee the Bylaws Committee, Leadership Services Committee, region directors, and other assigned committees within Nevada PTA; train Nevada PTA officers and board members at all levels of the association, developing skills to make them more effective PTA leaders.

Advocacy Vice President: To oversee the Legislative Services Committee, State and Federal Legislative Service Committees and coordinate other committees within Nevada PTA; responsible for developing strong working relationships with elected officials at every level to allow for partnerships in furthering the cause of PTA.

Membership Vice President: To oversee the Membership Committee and coordinate other committees within Nevada PTA; work with Local PTAs to develop membership through marketing and membership building techniques; be the leader in ensuring the name, logo, and trademark of PTA is recognized and used according to guidelines.

Resource Development Vice President: To oversee the Marketing Committee, Resource Development Committee, and coordinate other committees within Nevada PTA; be the leader in ensuring the name, logo, and trademark of PTA is recognized and used according to guidelines.

Programs Vice President: To oversee and manage the various programs of Nevada PTA; focus on building community partnerships; provide opportunities for further development of those partnerships; assist Local PTAs in developing programs and provide educational opportunities of programs available.

Secretary: To be the custodian of all records of Nevada PTA, keeping full and accurate records of all meetings; present minutes to the Board of Managers within thirty (30) days after the meeting.

Treasurer: To be the custodian of all financial holdings of Nevada PTA, keeping full and accurate records of all accounts; present financial statements to the Board of Managers on a quarterly basis; act as the chair of the Finance Committee overseeing and managing all the financial activities of Nevada PTA.