

# NEVADA PTA- NEW TRAINING REQUIREMENTS 2018-19

As a service to our members we have shortened the day of our Local Leaders Training and will add an online component to make sure our leaders are thoroughly trained. Prior to the in person training, you will need to

## Step 1: Complete the Online Training

- Mandatory online training is 2 classes: PTA Basics & Officer Specific Training
- Click on links below to access training from computer or cell phone
- You do not need to register to complete the courses
- **When finished, take overview quiz and survey, print or screen shot certificate of completion. Bring proof to Local Leaders Training Event.**

President	Treasurer	Secretary
<a href="#">PTA Basics</a>	<a href="#">PTA Basics</a>	<a href="#">PTA Basics</a>
<a href="#">Local Unit President</a>	<a href="#">Local Unit Treasurer</a>	<a href="#">Local Unit Secretary</a>

Prior to training we recommend you visit and create accounts on these two sites. They are 2 separate accounts. You will need to register separately for both. However, to make it easy, you can register using the same login and password for both sites. You will need no special information to do this, just personal info and unit name.

- [PTA.ORG Sign in to Existing Account or choose to Register](#)
- [Access the Back to School Kit](#)

There are many great trainings available for all local PTA leaders and you are welcome to take them all.

## Step 2: Attend Local Training Event

**On the day of the in person training, everyone will attend the same Nevada PTA Local Leaders Training. This course will be approximately 90 minutes in length.**

**After the training, there will be stations to visit for help on filing 990N taxes, getting your financial review done, bylaws and general questions.**

**This Year training is FREE. We will not provide food or drinks but, vending machines are available.**