

January 30, 2008

«Comapany»
«Address»
«City», «State» «Zip»

Dear Community Partner,

_____ PTA would like to thank you and include your name or company name on our list of sponsors who also recognize the importance of making a positive difference in the lives of children and youth. The donation you make is testimony to your acknowledgement of the good work of PTA and allows us to continue to provide high-quality services, programs and training to our volunteers. Your donation to our non-profit organization may be tax deductible. (Our tax ID number is __-_____). For further information please call _____PTA at _____

Sincerely,

President
_____Parent Teacher Association